

# **J. SELYE UNIVERSITY**



## **DORMITORY RULES AND ADMISSION REGULATIONS OF J. SELYE UNIVERSITY**

**Komárno 2020**

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*Rector of J. Selye University (hereinafter referred to as "rector" and "JSU") in accordance with the Article 44 par. 1 and 4, the Statute of the JSU (hereinafter referred to as the "statute") is issued by the Dormitory Rules and Admission Regulations of J. Selye University (hereinafter referred to as the "Dormitory Rules and Admission Regulations"):*

**Article 1.**  
**Introductory provisions**

The Dormitory Rules and Admission Regulations:

1. adjusts the rules according to which the accommodation facility is allocated to applicants in the Dormitory of JSU (hereinafter referred to as "Dormitory"),
2. establishes the rules of behavior of accommodated students in the Dormitory as well as the details of accommodation facility, and information about and activities of the Student Government at JSU (hereinafter referred to as "SG").

**Article 2**  
**Basic provisions**

1. The mission and position of the Dormitory is defined in the Organizational Rules of Student Dormitories of the JSU.
2. Dormitory provides primarily accommodation to full-time students of JSU on the basis of the Contract for Accommodation between the Accommodation Provider and the Accommodated Person.
3. During the academic year, the students JSU, employees of JSU, guests or family members can be accommodated in the dormitory of JSU (short-term accommodation) in free rooms or free beds can also be provided. The accommodation of these persons is approved by the Director of Dormitory (hereinafter referred to as "director") or persons authorized by him. If the third party is accommodated on a free bed, the consent of all roommates is required.
4. The director is authorized to conclude a Contract for Accommodation with students, employees or guests of JSU.
5. Dormitory is, according to the provisions of the law, an academic ground. The rector of JSU authorizes the entry of law enforcement authorities to the academic grounds.

**Article 3**  
**Management of Dormitory**

1. Dormitory is managed by the director, the duties of director are specified in the Organizational Rules of Student Dormitories of JSU. The director is conducting tasks and responsibilities in accordance with the Dormitory Rules and Admission Regulations.
2. The director is obliged to consult with the representatives of the SG regarding changes to the

internal regulations of the Dormitory.

#### **Article 4**

##### **The Dormitory Student Council**

1. The Dormitory Student Council (hereinafter referred to as "DSC"), the SG body, as its own self-governing body of JSU students, represents the rights of students accommodated in the dormitory to participate in the administration of issues related to life in the dormitory in accordance with the provisions of the Dormitory Rules and Admission Regulations. The DSC has at least 3 members. The details of the method of conducting elections to the DSC are governed by the internal regulations of the SG JSU, which are publicly available to every student. Any changes made to the document are submitted to the rector of the JSU and the director of SG.
2. The DSC is operating in cooperation with the director; has the right to submit initiative proposals to the director in order to eliminate deficiencies, improve the quality of education and services, conditions and facilities supporting the free time activity of students, etc.

#### **Article 5**

##### **The JSU Accommodation Commission**

1. The rector of JSU appoints the members of the JSU Accommodation Commission (hereinafter referred to as the "commission"). The director is responsible for the preparation of proposals for appointment decrees. The commission consist of:
  - a) vice-rector for education and student affairs;
  - b) vice-deans of the faculties for education (one vice-dean from each faculty);
  - c) director;
  - d) an employee of the vice-rector's department for education;
  - e) student representatives delegated by the SG (one student from each faculty).
2. Commission:
  - a) assesses the requests for accommodation by approving the accommodation waiting lists;
  - b) evaluates the process of allocating accommodation capacities and submits proposals for optimizing the accommodation of JSU students;
  - c) based on the official request submitted by the student reviews the decision about warning made by the director, if necessary, can justify or modify the decision;
  - d) establishes the deadlines for the execution of individual actions within the process of submission and assessment of applications according to Article 10 par. 9;
  - e) makes decision about the contracts concluded between the student and the JSU; decision about violation and termination of the Dormitory Rules and Admission Regulations by the student according to Article 19 par. 2.
3. The commission meets at least twice a year.
4. The list of the members of the commission is publicly available on the website of the JSU.

#### **Article 6**

##### **Providing accommodation in Dormitory**

1. JSU provides accommodation for its students from September 1 to June 30 of the relevant academic year. At the student's own request, the provision of accommodation is extended until the day following the last day on which the student is supposed to be present at the university. (For these additional days, the student pays a maximum aliquot part of the established monthly fee for student accommodation during the academic year.)
2. Dormitory accommodation is not automatically granted to the student. Competent authorities decide on the provision of accommodation based on students' requests in accordance with these regulations.

### **Article 7**

#### **Distribution of accommodation capacity**

1. The accommodation capacity is divided according to the location and according to the addressee of the accommodation.
2. According to the place of accommodation, this is the accommodation capacity in Dormitory Sirály.
3. According to the addressee, the accommodation capacity is divided into:
  - a. capacity reserved for applicants admitted to the first year of study full-time,
  - b. capacity reserved for other full-time students,
  - c. capacity reserved for other purposes determined by the commission, including the number of places reserved for appeal, capacity reserved for students studying on the basis of intergovernmental agreements (Erasmus, CEEPUS, Leonardo da Vinci, etc.) etc.

### **Article 8**

#### **Submitting accommodation requirements**

1. The applicant applies for the accommodation by sending a request for accommodation in dormitory (hereinafter referred to as the "application").
2. The applicant can indicate the preferred type of room, and preferred roommates in the application; however, these data serve only information purpose.

### **Article 9**

#### **Common conditions for the applicants**

1. Applications are submitted electronically through the JSU Academic Information System (hereinafter referred to as "AIS"). If it is not possible to submit the application for technical reasons, the applicant can also submit in-person at the Secretariat of the Director of the Dormitory or deliver it by post. Appendices to the application (credible documents), which have to be submitted with the application in paper form, are submitted to the Secretariat of the Director of the Dormitory or delivered to the address of the Dormitory.
2. An authorized applicant for accommodation in Dormitory (hereinafter referred to as "authorized applicant") is a person who is/will be enrolled at UJS or any of the faculties of UJS on a full-time basis to study a bachelor's, master's or doctoral study program in the relevant/next academic year. Applicants who are not eligible for accommodation:

- a. were previously excluded from accommodation in Dormitory for violating discipline and rules;
  - b. received three written reprimands from the director for violating the Dormitory Rules and Admission Regulations in the period from June 1 of the previous year to May 31 of the current year;
  - c. provided false information in the application;
  - d. they study in a different form of study than regular full-time study;
  - e. they did not provide the necessary data to the Dormitory, DSC or the commission within the specified time.
3. The involved student may lodge an appeal within 8 days from the publication of the waiting lists against the decision of not allocating accommodation or against the rejection of the request for accommodation.
  4. The student who has been assigned accommodation in the Dormitory, the director will conclude a Contract for Accommodation, for the relevant academic year.

## **Article 10**

### **Basic procedure and application assessment criteria**

1. Students and applicants starting their studies at UJS submit applications electronically through the AIS.
2. The applications are assessed and approved by the Commission based on the waiting lists according to Article 7 par. 3a) and b). The decision making competence of the Commission is stated in Article. 7 par. 3 (c).
3. Waiting lists are composed primarily of eligible applicants who have submitted their application in the specified manner and within the specified deadline. In case of free capacities, other applicants can be added to the end of the waiting list.
4. The waiting lists are compiled by DSC on the basis of data provided by Dormitory staff authorized by the Director in a format that enables and supports further processing (e.g. format xls).
5. Rankings are compiled according to the descending order of points obtained. Points are allocated according to the following criteria (points for criteria c. to e. are allocated only on the basis of submission of the relevant document by the applicant, if it is not already registered in AIS):
  - a. academic achievement expressed by using the weighted academic average: the number of points is determined according to the formula: (four minus the applicant's weighted academic average) times 100 points; for students becoming a first years students on BA programme, and combined first and second degree; for newly admitted students for MA programme, who previously attended other universities; and the students entering the first year of their PhD studies -150 points
  - b. distance from Komárno - place of permanent residence of the applicant in km: 1 point per 1 km (a maximum of 150 points can be allocated)
  - c. student - double orphan: 150 points
  - d. student - half-orphan: 75 points
  - e. student with a severe disability: 150 points
  - f. achieved results at national or international Scientific Student Conference: 50 points

- g. representation of JSU in artistic, social or sports activities, the result of which the student is ranked on the first three places within the national championships or the corresponding competition: 50 points
  - h. other activities that benefit the JSU (based on the proposal of the faculty, a maximum of 5 students of the faculty can be assigned, for a maximum of 100 points per student)
  - i. activity within the SG (based on the proposal of the SG, points can be allocated to a maximum of 15 students, a maximum of 100 points per student)
  - j. membership in the Academic Senate of JSU, the Academic Senate of any of the faculties of JSU, member of the Student Council: 50 points
  - k. social activities of the student (based on the proposal of the SG, a maximum of 10 points can be assigned)
6. From the sum of points obtained according to par. 5 of this article, a penalty is deducted for violating the Dormitory Rules and Admission Regulations according to the formula: 50 times the number of written warnings from the Director for violating the Dormitory Rules and Admission Regulations in the period from June 1 of the previous year to May 31 of the current year. A total of 100 points will be deducted if a second-year MA student requesting accommodation with a commitment period of less than 10 months.
  7. The Commission will publish the approved waiting lists of students according to Article 11 par. 2 (b), and according to Article 12 par. 3 (b). The lists are published in the JSU Academic Information System and on the official notice boards of the Dormitory. The students are informed about the availability of the approved waiting lists by an employee of the Dormitory, authorized by the Director.
  8. When concluding Contracts for Accommodation, the director proceeds according to the approved waiting list until the capacity set for this purpose is filled.
  9. The Commission will set the dates for the execution of individual actions within the process of submitting and assessing the Applications for Accommodation each year by April 30 of the relevant year. Information about these dates is published by May 15 on the JSU website.

## **Article 11**

### **Application assessment procedure for study applicants**

1. Students accepted for full-time bachelor's studies or in the combined first two degrees of full-time study; bachelor's degree graduates accepted at JSU for full-time master's studies; master's degree graduates accepted at JSU for full-time doctoral studies receive a notification from faculties about the acceptance also access to filling out the accommodation request as part of the electronic return in AIS. The completed application is sent electronically, the required credible documents are delivered to the Dormitory address by the deadline established under Article 10. par. 9.
2. Consequently:
  - a. the authorized employee of the dormitory processes the requests and the data is forwarded to the DSC by the deadline established according to Article 10 par. 9,
  - b. on the basis of the submitted data, the DSC will draw up the necessary waiting list and send it to the commission by the deadline established under Article 10 par. 9,
  - c. The Commission approves the waiting list and informs the students about the decision according to Article 10 par. 7 by the deadline established under Article 10 par. 9.

## **Article 12**

### **Application assessment procedure for JSU students**

1. The application is submitted by filling in the relevant electronic form in AIS. In the event that it is necessary to confirm any information from the application with a reliable document, the applicant is obliged to deliver it in a written form with the attachments to which he refers.
2. Completing the application form is made available to students from the set date according to Article 10 par. 9. Applications are submitted by the deadline established in Article 10 par. 9.
3. Consequently:
  - a. the authorized employee of the dormitory processes the requests and forwards the data to the DSC by the deadline established according to Article 10 par. 9,
  - b. based on the data registered in AIS, the DCS prepares the necessary waiting list, which is sent to the Commission by the deadline established under Article 10 par. 9,
  - c. the Commission approves the waiting list and informs the students about the decision according to Article 10 par. 7 by the deadline established under Article 10 par. 9.

## **Article 13**

### **Concluding the Contract for Accommodation, providing accommodations for the student**

1. The Contract for Accommodation is concluded between the Accommodation Provider (represented by the Director of the Dormitory) and the Accommodated Person based on the approved waiting lists for a fixed period within the academic year, usually from September 1 to June 30.
2. Following the conclusion of the Contract, the Accommodated Person is entitled to move into the Dormitory, and the Dormitory is obliged to accommodate the person who has a valid Contract.
3. The Accommodated Person may move resp. change a room during the academic year with the consent and agreement of the future roommates, on the basis of a written request to move, which he submits to the Director.
4. The DSC ensures the enrollment of students in specific rooms, as far as possible, so that students are accommodated in the same rooms as in the previous academic year. This ensures the system of the so-called a permanent bed, which provides the student the possibility of staying in the same room during the entire period of study at the university.
5. The Director has the right to decide on the relocation of a student for safety, hygiene or operational reasons, which the DSC will also be informed about without delay.

## **Article 14**

### **Additional decision on accommodation requirements and reservation of the accommodation**

1. From the beginning of the relevant academic year, students who are in the register of applicants for accommodation can be continuously informed about the possibility of additional accommodation for vacant places. During the academic year, free capacities will also be published on the official bulletin boards of Dormitory.
2. The Director is responsible for the regular publication of vacant accommodation facilities and

their occupancy.

3. Due to the efficient use of accommodation capacities of the Dormitory, the Director decides on the requests for accommodation. The Director informs the DSC about his/her decision on a monthly basis.
4. A student who participates in a study abroad for more than 2 months during the academic year, may, with the written consent of the Director, reserve accommodation that will be provided for him/her after his/her return from the study stay.
5. An accommodated student, who, during the academic year, will participate in the educational process in a distance form of learning on the basis of the decision of the JSU or any of the JSU faculties, which lasts more than 1 month, and for the stated reason is temporarily not interested in using the allocated accommodation, may, based on official request with written consent allocated accommodation reserved by the Director, during the duration of the distance education process. This right to reservation expires after the end of the actual semester.
6. If the accommodated student subsequently starts accommodation before the end of the semester, the accommodation will continue to be provided to the student, according to the concluded Contract for Accommodation.
7. If the accommodated student subsequently does not occupy the accommodation by the end of the semester, this is understood as a withdrawal from the Contract for Accommodation by the student on the day the semester ends.
8. When the accommodation period, defined by the Contract for Accommodation expires, the Accommodated Person according to Article 14 par. 7 or the Accommodation Provider, according to Article 20 par. 1 (g) of Dormitory Rules and Admission Regulations, the Accommodated Person can repeatedly submit a request for accommodation, and the Director decides on this request, according to the accommodation capacities of the Dormitory.

## **Article 15**

### **Accommodation fees**

1. Accommodation of students in Dormitory is conditional on the payment of fees in a specified amount and by specified dates (hereinafter referred to as "accommodation fees"). In case of premature termination of the Contract for Accommodation before the agreed period, the accommodation fees paid, or part of the fees paid for the next period are not returned but are forfeited in favor of the Accommodation Provider, unless it is stipulated otherwise in the Dormitory Rules and Admission Regulations. The amount of accommodation fees and other fees associated with accommodation in a dormitory is set by the rector of JSU in the Accommodation and Dormitory Fees at J. Selye University.
2. The accommodation fees are set for a month and are paid in advance per semester for organizational and technical reasons. In justified cases, at the request of the Accommodated Person, the Director may approve to realize monthly payments.
3. In the case of accommodation for students who represent the university in elite sports or other important artistic, cultural, scientific and social fields, accommodation is also provided in the summer months (July, August) at the same price as during the academic year.
4. Students active in DSC or SG, are provided a discount for using the accommodation facility of JSU. The discounts on accommodation fees are approved by the rector of JSU.
5. JSU students pay accommodation fees by non-cash transfer to the relevant JSU bank account.



6. The Accommodated Person staying in the accommodation facility is obliged to pay a deposit in the amount of two months' fee by the due date of the first payment of accommodation fees. In case of early termination of the Contract for Accommodation, the paid deposit is forfeited to the accommodator, unless it is stipulated otherwise in the Dormitory Rules and Admission Regulations.
7. In case of termination of the Contract for Accommodation by the student's notice, the accommodation fee is paid from the paid deposit during the notice period.
8. In the case of termination of the Contract for Accommodation based on the student's request in less than 2 months, the student is obliged to pay a contractual fine in the amount of the deposit (two months' accommodation fee), unless it is stipulated otherwise in Dormitory Rules and Admission Regulations.
9. For an Accommodated Person, who, during the academic year, will participate in the educational process in a distance form of learning based on the decision of the JSU or any of the JSU faculties, which lasts more than 1 month, and for the stated reason is not interested in using the allocated accommodation, based on his request, the Contract for Accommodation will be terminated by agreement participants of the contract on the agreed date, with the fact that the accommodation fee will be paid only for the actual period of use of the allocated accommodation, and after the Contract for Accommodation is terminated, the increasing part of the paid accommodation fee and the paid deposit will be returned to the Accommodated Person.
10. In the case of accommodation reservation in accordance with Article 14 par. 5 of the Dormitory Rules and Admission Regulations, the Accommodated Person pays the accommodation fee in full amount only for the actual period of use of the allocated accommodation, for the duration of the accommodation reservation the fee is paid in a symbolic amount according to the Accommodation and Dormitory Fees at J. Selye University. After the period for which the fee was paid, the increasing part of the paid accommodation fee is returned to the Accommodated Person. Following the termination of the Contract for Accommodation, the deposit is returned to the Accommodated Person, unless it is paid as an accommodation fee.
11. In the case according to Article 20 par. 1(f) of the Dormitory Rules and Admission Regulations, the Accommodated Person pays the accommodation fee only for the agreed period of use of the allocated accommodation, and after the period for which the fee was paid has expired, the increasing part of the paid accommodation fee is returned to the Accommodated Person. Following the termination of the Contract for Accommodation, the deposit paid by the Accommodated Person is returned, unless it is used to pay the accommodation fee.

## **Article 16**

### **Rights and obligations of accommodated students**

1. An accommodated student has the right (to):
  - a. assign a room with basic equipment, which consists of furniture, a blanket for a bed with a pillow,
  - b. for maintenance of the accommodation facility and the inventory in it,
  - c. for regular change of bed linen (once every 2 weeks) and for the regular disinfection of the bathroom (once a month),
  - d. invite guests in accordance with the Article 17 of these regulations,
  - e. use communal areas and facilities of the Dormitory,

- f. for the use of permitted electrical appliances,
  - g. use electrical appliances for heating and cookers in the kitchens of the Dormitory under their direct supervision,
  - h. protect privacy in accommodation,
  - i. participate on the events in the Dormitory organized by the university authorities and other persons in accordance with the Dormitory Rules and Admission Regulations,
  - j. submit suggestions and comments to the Director on all issues about the life in the Dormitory through DSC, and at the same time has the right to request a statement on the solution provided for the submitted suggestions and comments.
2. The accommodated student is obliged to:
- a. use his/her student ID for identity verification and show the valid and signed Contract for Accommodation before occupying the dormitory room,
  - b. report the deficiencies and damages found in the room immediately to the relevant employee of the Dormitory before taking over the room and sign the inventory of entrusted property,
  - c. report anything found in the room damaged or broken or it does not work using the Room Condition Report found at the reception of the Dormitory,
  - d. stay exclusively in the assigned room,
  - e. behave in a way to avoid fire or endanger the safety of other guests; in the event of a fire, follow the fire alarm guidelines,
  - f. register all electrical appliances and pay the appropriate fees for their use,
  - g. compensate for the damage caused,
  - h. maintain cleanliness in the assigned room,
  - i. maintain cleanliness in the common areas of the dormitory (study room, kitchen, corridors),
  - j. save electricity, water, etc.,
  - k. pay accommodation fees in accordance with the Contract for Accommodation,
  - l. use the Student ID card to verify your identity without being asked for it when entering the dormitory,
  - m. comply with the provisions of the Dormitory Rules and Admission Regulations,
  - n. comply with safety and fire prevention measures,
  - o. lock the room when you leave for a short time; when leaving the room, close windows and balcony doors, turn off the electrical appliances (except PC and refrigerator) and lock the room,
  - p. respect the ethical rules and practice mutual respect and tolerance towards roommates and employees of the Dormitory,
  - q. respect the rights of roommates and employees of Dormitory,
  - r. comply with hygiene regulations and instructions provided by relevant doctor or hygienist,
  - s. in emergency situations, follow the instructions of the Director.
3. The Accommodated Person is prohibited:
- a. to provide access for accommodation in Dormitory for persons who are not registered at the Accommodation Department, or at the reception of the Dormitory,
  - b. to move to another room, exception is made according to Article 13 par. 3,
  - c. to damage the property and equipment of the Dormitory,
  - d. to manipulate with the fire extinguishers and hydrants (these devices can only be used in the event of a fire),

- e. invite guests to the Dormitory outside the visiting hours,
  - f. move inventoried furniture and equipment from rooms,
  - g. possess, use, manufacture or store narcotic or psychotropic substances or poison in the accommodation facility,
  - h. smoking or handling an open fire in the dormitory facility,
  - i. The Accommodated Person is prohibited to bring into the dormitory and store a firearm or any kind of weapon, explosives that might be hazardous or endanger the safety of other residents,
  - j. throwing bottles and other objects, or garbage from windows and balconies is strictly prohibited,
  - k. disturb other guests and residents during the quiet hours after 10 p.m.,
  - l. change or install any kind of equipment without the consent of the Director,
  - m. use prohibited electrical appliances with an input of more than 200 W (stoves, fryers, stir fryers and any heaters) outside the kitchens,
  - n. use Dormitory for negotiating or any of the accommodation facilities for business purpose resp. establish business based in the Dormitory,
  - o. Pets are not allowed in the Dormitory, except for aquarium fish,
  - p. provide your student card for use to another person,
  - q. climb balconies and lightning rods,
  - r. to violate the rules and obligations of the Dormitory under the influence of alcohol, narcotic or psychotropic substances.
4. The assigned accommodation is provided to the student based on his personal application (hereinafter referred to as "accommodation application"). When applying for accommodation and moving into the dormitory (moving into accommodation), the student is obliged to follow the instructions of the Dormitory, in particular he is obliged to submit:
- a. the student card,
  - b. Contract for Accommodation (2x)
  - c. proof of payment of the accommodation fee
  - d. or other documents as directed by the Director.
5. After registering for accommodation, the accommodated student will be given::
- a. room with accessories,
  - b. room key.
6. Before checking out and when checking out from the accommodation, the Accommodated Person is obliged to follow the instructions of ŠD, in particular he is obliged to:
- a. move out of the room and hand over the room with the accessories in their original condition,
  - b. return the room key;
  - c. pay for any damages and arrears for accommodation,
  - d. log out of the register with the help of the responsible employee of the Accommodation Provider.
7. In the case of an interruption of stay in the Dormitory due to interruption of studies and in the case of interruption of stay in the Dormitory due to the teaching process realized in a distance form based on the decision of the JSU or the responsible faculty, the Accommodated Person is obliged to follow the instructions of the Dormitory, in particular::
- a. is obliged to move out of the room and hand over the room with accessories in its original

- condition in the event of interruption of stay due to interruption of studies,
- b. when the institution decides on distance learning, the Accommodated Person is not obliged to move out of the dormitory room and can leave the personal belongings in the room,
  - c. is obliged to return the room key.

### **Article 17**

#### **Internal order of the Dormitory**

1. The Dormitory opens daily at 5:00 a.m. and closes at midnight. After the closing hour, the Dormitory opens at the following intervals:
  - 00.30 a.m. - 00.35 a.m., 01.00 a.m. - 01.05 a.m.
  - 01.30 a.m. - 01.35 a.m., 02.00 a.m. - 02.05 a.m.
  - 02.30 a.m. - 02.35 a.m., 03.00 a.m. - 03.05 a.m.
  - 03.30 a.m. - 03.35 a.m., 04.00 a.m. - 04.05 a.m.
  - 04.30 a.m. - 04.35 a.m.
2. After the closing hour, the receptionist on duty will admit the accommodated student only after presentation of the ID card.
3. A night-time calm period in Dormitory is set from 10:00 p.m. until 06.00 a.m. In exceptional cases, it is possible to organize reported events during the time of night-time calm, which were approved by the Director after a preliminary written decision of DSC.
4. Visitors in the Dormitory are allowed from 6:00 a.m. until 10 p.m. Visitors may be accepted in the dormitory room only with the consent of all persons sharing the room. The Accommodated Person shall pick up the visitor at the reception and shall be responsible for the behavior of his/her visitor.
5. The visitor is obliged to present an identity card at the reception upon entering the Dormitory building and has to sign the visitor's book. When leaving the Dormitory, the visitor is obliged to sign out.

### **Article 18**

#### **Inspection of accommodation premises**

1. The Director, or employees of the Dormitory authorized by him/her, have the right to enter the accommodation premises (dormitory rooms) in the presence or with the consent of the students accommodated there or in the presence of a member of the DSC to carry out inspection they have announced in advance.
2. In the event of a threat to the health of the accommodated students or threat to the property of the Dormitory, the relevant employees of the Dormitory may enter the accommodation premises (dormitory rooms) even without the presence or consent of the students accommodated there.
3. The Director and DSC carries out inspections of accommodation premises aimed at checking the technical condition and cleanliness of accommodation. A memo is taken about the inspection of the accommodation facility, which is delivered to the Director and DSC.

### **Article 19**

#### **Rights and obligations in case of violation of Dormitory Rules and Admission Regulations**

1. Violation of obligations and prohibitions listed in Article 16 par. 2 (e, g, n, q, s) and par. 3 (a, d, g, i, j, q and r) will be considered a serious violation of the Dormitory Rules and Admission Regulations by the student. In such cases, JSU can unilaterally withdraw from the Contract for Accommodation.
2. In case of a serious violation of the Dormitory Rules and Admission Regulations, the Director is obliged to discuss the proposal to terminate the Contract with the DSC in advance. The decision is approved when both the Director and the representative of DSC agree with it. In case of disagreement between the Director and the DSC, the matter will be forwarded to the JSU Accommodation Committee for a decision. The Committee has to decide within 20 days by secret ballot. A simple majority is required for a measure to pass.
3. Violation of obligations and prohibitions of the Dormitory Rules and Admission Regulations according to Article 16 par. 2 and 3, will be considered a minor violation of the Dormitory Rules and Admission Regulations by the student. In such cases, the Director is authorized to issue verbal or written warnings after consultation with DSC.
4. One copy of a written warning including the instructions on the consequences according to Article 10 par. 6, and about the possibility of appeal according to this paragraph is issued to the student. If the student does not agree with the written warning, he/she has the right to appeal within 7 days of receiving the official document by the JSU Accommodation Committee, which will review the Director's decision on issuing the warning and, in justified cases, change it. The warning formulated and issued in accordance with this article will come to effect with the decision of DSC rejecting the student's appeal or by expiration of deadline to submit the appeal.
5. In order to deter the student from violating the Dormitory Rules and Admission Regulations, the Director of the dormitory prepares and publishes the list of students who received a written warning, usually until the 15<sup>th</sup> day of the next month the written warning was received by the student. By taking into consideration the deductible points, stipulated in Article 10 par 6, the Director will hand in the list with the same deadline to the DSC. The list contains the name of those students along with the brief description about violation of rules and regulations listed in details in the document of Dormitory Rules and Admission Regulations.

## **Article 20**

### **Termination of the right to accommodation, interruption and termination of accommodation in Dormitory**

1. The student's right to accommodation expires and the accommodation in dormitory ends:
  - a. with termination of the Contract for Accommodation,
  - b. by being expelled from studies, leaving studies or transferring to another university; in case of interruption of studies for the period the student interrupted studies with JSU, by withdrawal from or completion of studies at JSU,
  - c. with the agreement of the Accommodation Provider and the Accommodated Person,
  - d. on the basis of termination of the Contract for Accommodation by the Accommodated Person without providing a reason for termination. The Accommodated Person terminating the Contract has two-month notice period, which begins on the first day of the month following the delivery of the notice and ends with the expiration of the last day of the notice period,

- e. by withdrawing from the Contract for Accommodation on the part of the Accommodation Provider in the event of a serious or repeated minor violation of the obligations of the Accommodated Person according to the Dormitory Rules and Admission Regulations, based on the decision of the competent authorities according to the Dormitory Rules and Admission Regulations,
  - f. by withdrawing from the Contract for Accommodation on the part of the Accommodation Provider in the event that the Accommodation Provider is unable to provide accommodation and the provision of other services connected with accommodation due to the state of emergency of the dormitory or based on the decision of the relevant state administration bodies,
  - g. withdrawal from the Contract for Accommodation by the Accommodation Provider in case of non-payment of the accommodation fee with a delay of more than 15 calendar days from the due date,
  - h. withdrawal from the Contract for Accommodation by the Accommodated Person in accordance with Article 14. par. 5 of Dormitory Rules and Admission Regulations of J. Selye University.
2. The Contract for Accommodation can be terminated by agreement of the Contracting Parties, if requested by the Accommodated Person. After considering the circumstances of the Accommodated Person, the Director decides about the termination of the Contract.
  3. Both termination and withdrawal from the Contract for Accommodation has to be submitted in a written form. Written form of delivery according to the Article 20, par. 1 (f) is considered completed by sending a written notification to the Accommodated Person on e-mail address provided as a contact mail address to the university, and enters into force by sending the written notification on the address of Accommodation Provider.
  4. In the event of the end of the accommodation, the Accommodated Person is obliged to hand over the accommodation on the last day of the agreed date at the latest. Another date may be allowed by the Accommodation Provider based on the request of the Accommodated Person.
  5. After the expiration of the period according to par. 4 of this article of the Dormitory Rules and Admission Regulations, a person whose accommodation has ended according to par. 1 of this article, can stay in the dormitory room according to Article. 2 par. 3 of the Dormitory Rules and Admission Regulations.

## **21. article**

### **Transitional and final provisions**

1. On the date of entry into force of these Dormitory Rules and Admission Regulations, the Dormitory Rules and Admission Regulations of J. Selye University Dormitories dating back to June 30, 2015, effective until July 1, 2015, will become invalid.
2. These Dormitory Rules and Admission Regulations shall enter into force and effect on October 1, 2020.

Komárno, September 30, 2020

Dr. habil. PaedDr. György Juhász, PhD.  
rector JSU